

# Search for and View Secure Docket Sheets



## ➤ What are Docket Sheets?

Secure Web Docket Sheets contain a detailed statement of actions and filings at the Supreme, Superior, Commonwealth, Common Pleas, Magisterial District, and Philadelphia Municipal court. This includes the following information:

### General Case Information



### Calendar Events / Court Dates



### Financial Information (unpaid / paid costs)



### List of Case Filings (docket entries)



**Caution:** Secure Web Docket Sheets contain information that is not appropriate for public viewing.

## ➤ Before You Start



### Internet Browser:

Feel free to use the browser of your choice, but Google Chrome offers the best experience.



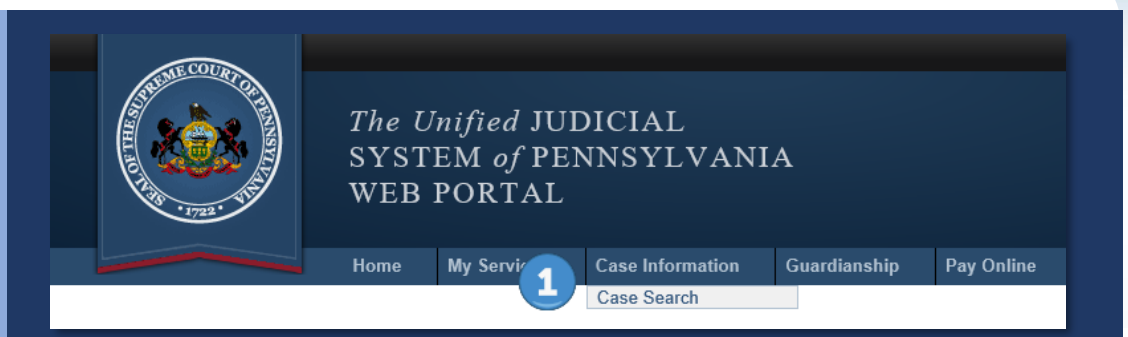
### Login Required:

Click LOGIN in the upper right corner of your browser window. Enter the Username and Password exactly as it was provided to you.

**Tip:** For assistance logging in, click on [Forgot my password](#) or [Forgot my username](#).

## ➤ Finding the Case Search Screen

Hover your mouse pointer over the Case Information menu and click Case Search.



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## ► Tips for Case Searches

### Search by Participant Name

Searching by the name of a person participating on a court case is recommended, particularly if you don't know the docket number for the case.

*\*A Docket Number search is recommended for all Appellate Court cases.*

### Less is More

Use the minimum search criteria. For example, with a participant name search, enter a first name, last name, and county\* only.

*\* Select the Pennsylvania county where the case is filed. If unknown, this information is typically specified on documents sent by the court.*

### Case Search

1 Search By: Participant Name  
Advanced Search:   
Date Filed Start Date: mm/dd/yyyy  
Date Filed End Date: mm/dd/yyyy  
2 \* County: Philadelphia  
\* Participant Last Name: Wilkes 3  
Participant First Name: Gerald  
Date of Birth: mm/dd/yyyy  
Docket Type:   
Case Status:   
4 Search Reset

Perform a search in a few easy steps.

## ► Viewing Docket Sheets and Other Reports

- Find Your Case in the Results  Click the Docket Sheet button
- Click the Three Lines menu button for more reports

Docket Number	Court Type	Case Caption	
CP-51-CR-0906761-1996	Common Pleas	Comm. v. Wilkes, Gerald	
MC-51-CR-0417721-1996	Common Pleas	Comm. v. Wilkes, Gerald	
MJ-53304-TR-0003577-2017	Magisterial District	Comm. v. Wilkes, Gerald Glenn	
MJ-09202-TR-0002126-2018	Magisterial District	Comm. v. Wilkes, Gerald J.	
CP-51-CR-0107681-1970	Common Pleas	Comm. v. Wilkes, Geraldine	

### Too Many Results?

After completing a search, you can sort or reduce the results using the Filter.



Narrow results by County, Case Status, or Court.

**Note:** Some cases are not available even if the correct search information is entered. This includes juvenile cases, civil cases in the Courts of Common Pleas, cases that have been expunged or are pending expungement, sealed cases, limited access cases (Act 5 of 2016), or instances where the case record was destroyed in accordance with the judiciary's record retention policy.